



# Schools of Choice – Admission Guidelines

## Administrative Procedure 1.A.150

1.0 School Administration  
1.A Foundations

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**Board Governance Policy Cross Reference:** 1, 2, 3, 16, 17

**Legal Reference:** *Public Schools Act* Sections 41(5.1), 41(6), 58.3, 58.4, 58.5, and 58.9, Manitoba Regulation 468/88 Sections 42(1), 42(2), K-3 Class Size Regulation

**Related Administrative Procedures:**

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**Professional References:**

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**Date Adopted:** December 2001

**Date Amended:** June 2008, September 2012, June 2017, September 2023, July 2024

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In addition to the admission requirements described in 1.A.140 section 9, all K-12 Schools of Choice applications for Evergreen School Division schools are also subject to the following class size guidelines.

Program / Grades	Class Size / Guideline
Kindergarten to Grade 4	Once classes have 20 or more students, classes will be declared full, and Principals will deny Schools of Choice applications.
Grade 5 to Grade 8	Once classes have 22 or more students, classes will be declared full, and Principals will deny Schools of Choice applications.
Grade 9 to Grade 12	Principals have the discretion to deny Schools of Choice applications based on class size (usually greater than 25 students) or facility limitations (e.g., Industrial arts).

Note:

1. All non-resident Schools of Choice forms must be approved through the division office.
2. Parents may appeal a denied Schools of Choice application by writing to the Board of Trustees. The letter must indicate if any exceptional circumstances exist which would require attendance at the School of Choice instead of the designated school.