



High School Class Size Administrative Procedure 1.A.20

1.0 School Administration
1.A. Foundations

Board Governance Policy Cross Reference: 1, 2, 3, 16

Legal Reference:

Date Adopted: August 1976

Date Amended: October 2006, September 2016, June 2018, **July 2025**

The Superintendent assigns staffing according to formulae and equity considerations as approved by the Board at budget time.

Principals will develop staffing assignments based on the allocation.

If a Principal requires additional staffing, they must make their request in writing to the Superintendent with accompanying rationale.

High Schools will submit:

- Class size projections in May/June (related to registration) for the coming year.
- Class size projections in December for Semester 2.

Principals will inform the Superintendent in of any classes below 15 and above 30.

