



Documenting Behavior Administrative Procedure 1.A.50A

1.0 School Administration
1.A. Foundations

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|--|-------------------|
| Name of student: | |
| School: | |
| Date: | Time of Incident: |
| Where did incident/event take place? | |
| What staff were present? | |
| What was happening before hand? (antecedent/ precipitating incident/event) | |
| What steps were taken to de-escalate student? | |
| What didn't work? (this will help with future planning) | |
| What followed? How did it end? | |
| How is the student? | |
| What follow-up has happened? (contact with parents, etc.) | |
| Report completed by: | |