



Lice Same Letter  
Administrative Procedure 1.B.130A

1.0 School Administration  
1.B. Students

SCHOOL LOGO

(Date)

Dear Parent/Guardian:

**RE: Preventing and responding to Head Lice**

Back to school means a time for learning, extra curricular activities and with the colder weather, a need to deal with lice.

To prevent an outbreak of lice, we ask families to do the following:

- Check your child's head on a regular basis (Manitoba Health suggests once per week)
- If you find lice or nits (eggs – live or dead),
  - your child's hair needs to be treated with special shampoo and
  - all nits must be combed/picked out
- If you find lice in your child's hair
  - Be sure to check other family members
  - Inform the school

We the school is aware that a student has lice, we will:

- Ask a parent/guardian to pick up their son/daughter and take them home to be treated
- Ask that the child be nit free before returning to school (we may check upon their return)
- Send a letter home to all the students in the class
- Send home a school wide letter if students from more than one class is affected.

Attached is "The Facts of Lice" provided by the Interlake Regional Health Authority. Please keep this form for your information. Further information can be found by contacting Health Links at 1 888 315 9257 or at the Manitoba public health website.

Thank you for your assistance on this matter.

Sincerely,

Principal