



Student Awards

Administrative Procedure 1.B.160

1.0 School Administration
1.B. Students

Board Governance Policy Cross Reference:**Legal Reference:**

Date Adopted: March 2018

Date Amended:

Evergreen School Division believes in recognizing students who display exemplary attributes in academics, citizenship and healthy lifestyles. This can be accomplished in a variety of ways.

EARLY YEARS:

- **no** formalized recognition should occur (no awards, no “top student” type certificates, etc.)
- **informal recognition** occurs at the classroom level and school level; this recognition can be in many forms; for example: name(s) on the announcements, acknowledgement at an assembly, awarding of a “awesome job” type certificate, website article, twitter feed, phone call or note home, etc.

MIDDLE YEARS:

- each school needs to have a “recognition plan” that outlines any formalized awards (trophies, plaques, certificates) that will be given out
- the plan needs to name each award and detail the specifics regarding what it is for/how it is earned and who is involved in determining the recipient(s)
- awards are to be non - monetary
- ESD will provide each school with \$150 annually to help with associated costs
- plan should be shared with students and parents each year
- **informal recognition** occurs at the classroom level and school level; this recognition can be in many forms; for example: name(s) on the announcements, acknowledgement at an assembly, awarding of a “awesome job” type certificate, website article, twitter feed, phone call or note home, etc.

HIGH SCHOOL:

- each school needs to have a “recognition plan” that outlines any formalized awards (trophies, plaques, certificates) that will be given out
- the plan needs to name each award and detail the specifics regarding what it is for/how it is earned and who is involved in determining the recipient(s)
- “recognition plan” includes the Evergreen School Division Awards (see **Procedure 1.B.92: Evergreen School Division Awards**)

- **informal recognition** occurs at the classroom level and school level; this recognition can be in many forms; for example: name(s) on the announcements, acknowledgement at an assembly, awarding of a “awesome job” type certificate, website article, twitter feed, phone call or note home, etc.