



Form Letter for Beyond Severe Chronic
Absenteeism
Administrative Procedure 1.B.40D

1.0 School Administration
1.B Students

Add School Letterhead

[Date, Year]

[Parent Name]

[P.O. Box #]

[Town, MB, Postal Code]

Dear [Parent Name],

Unfortunately, our efforts to support positive attendance for [pupil name] have not yet yielded the positive attendance we expected. We would like to engage you in planning around the challenges [pupil's name] faces in regular attendance. Please contact us to set a meeting to do this.

If you are not yet accessing an alternative to public schooling, you may consider registering for homeschooling in Manitoba:

Homeschooling Office

Manitoba Education

1567 Dublin Avenue

Winnipeg, MB R3E 3J5

Phone: 204-945-8138

Toll Free (in Manitoba) 1-800-282-8069 ext. 8138

Email: homeschooling@gov.mb.ca

Website: <https://www.edu.gov.mb.ca/k12/schools/ind/homeschool/index.html>

Respectfully,

[Principal Name]

Principal, [School Name]

cc: [Insert Name], Director of Programs and Student Services