



Request for Posting – Professional Staff Administrative Procedure 2.A.87A

2.0 Human Resources
2.A Foundations

Board Governance Policy Cross Reference: 2

Legal Reference: N/A

Date Adopted: November 2010

Date Amended: September 2023

Professional Staff Posting

Note: Teaching positions require a 2-day internal posting

School/Location: _____

Position: _____

FTE teaching: _____

Time of day: _____

**Requested start
date:** _____

End date (if known): _____

☐ **New position:** _____

☐ **Medical leave for:** _____

☐ **Resignation / retirement for:** _____

Additional preferred qualifications: _____

Internal Use Only

Closing date (internal): _____

Closing date (external): _____

Post:

☐ Interlake Spectator

☐ Free Press

weeks posting: _____