



Indigenous Education Consultant Administrative Procedure 2.B.165

2.0 Human Resources
2.B. Position Descriptions

Board Governance Policy Cross Reference: 1, 2, 3, 4, 12, 13, 16

Legal Reference:

Date Adopted: January 2013

Date Amended: March 2014, August 2022

PHILOSOPHY

Evergreen School Division believes in a system that fosters respect, caring and good communication within and outside the school division. The major goals and tasks of employees of the division are to honor these values in the daily interactions with staff, students and the public and to assist in the development and implementation of a quality education system. Confidentiality is an expectation of these positions of trust in our public-school system.

GENERAL POSITION DESCRIPTION

The Indigenous Education Consultant helps support the division's commitment to Truth and Reconciliation. They support student learning that honours and respects Indigenous ways of knowing, being and doing.

This role will include responding to requests for input and feedback on the division's planning for indigenous student success and in the general area of First Nations, Inuit and Metis education.

Under the direction and supervision of the Learning Coordinator, the Indigenous Education Consultant is responsible for facilitating the implementation of:

- a) Department of Education policy re: Indigenous Education (*Mamàhtawisiwin*)
- b) Resource development and integration into curriculum
- c) Indigenous cultural learning experiences, student achievement planning and monitoring data

RESPONSIBILITIES AND DUTIES

Indigenous Student Success

- Assist with IAA planning and implementation.
- Support schools to appropriately monitor indigenous students' academic achievement and well-being via divisionally approved disaggregated data.
- Assist schools in organizing and implementing appropriate cultural learning experiences for Indigenous and non-Indigenous students and staff.

Indigenous Ways of Being, Knowing and Doing

- Research curricular connections as outlined in Manitoba Education documents and develop course presentations to integrate Indigenous perspective and content.
- Facilitate and assist staff in planning Indigenous cultural experiences for Indigenous and non-Indigenous students.

Resource Development

- Maintain an inventory of divisional resources for Indigenous awareness/education.
- Organize, promote and distribute Indigenous learning resources to staff.
- Develop/ maintain list of resource people for cultural/ceremonial presentations.

Integration into Curriculum

- Support teachers in integrating Indigenous content into subject areas.
- Provide leadership in staff development with respect to cross-cultural awareness.

Communications

- Consult and liaise with communities, government agencies, Indigenous educators and Indigenous organizations, as directed.

Indigenous Identity

- Identity activities and connections that promote pride in Indigenous students.
- Support students and staff in the inclusion of Indigenous.

Professional Development

- Review professional literature and participate in professional learning to keep informed re: Indigenous education and issues.

Perform other related duties as may be assigned by the Learning Coordinator or Superintendent including:

- Attend meetings/workshops as requested by schools/division staff.
- Provide information to staff and parents related to areas of responsibility.
- Deliver workshops/presentations as directed.
- Compile statistics as requested by division and for categorical grant reports.

EMPLOYMENT REQUIREMENTS

1. Teaching degree required.
2. Driver's license and access to a vehicle.
3. Preference will be given to Indigenous candidates.

SKILLS AND QUALIFICATIONS

1. Knowledge, training, and experience with Indigenous ways of knowing, being, and doing.
2. Excellent interpersonal and communication skills.
3. Willingness and ability to develop and deliver workshops/classroom presentations.