



Interim Report on New Professional Staff
Administrative Procedure 2.C.90B

2.0 Human Resources
2.C. Evaluation and Growth

To be completed by Principal and returned to the Superintendent's Department by **November 30th** (or 60 days after employment).

Name: _____, NEW TEACHER TO PROFESSION

School: _____ Teaching Assignment: _____

From my observations of the work of this teacher based on classroom visits and other contacts, I have formed the judgement checked below:

- I am satisfied with the progress this teacher is making.
- Although this teacher is having some difficulties, reasonable progress is being made.
- This teacher is encountering serious difficulties and is receiving further assistance.
- This teacher must show considerable improvement to merit recommendation for a second year. *(Applies only to teachers new to the profession.)*

PRINCIPAL COMMENTS:

Date: _____ Signature: _____

TEACHER COMMENTS:

Date: _____ Signature: _____

cc Personnel File