



Staff Recognition Administrative Procedure 2.A.90

2.0 Human Resources
2A Foundations

Board Governance Policy Cross Reference: 1, 2, 3, 12, 13, 16

Legal Reference:

Date Adopted: August 1976

Date Amended: October 2006, March 2020, **March 2025**

The Board wishes to recognize the loyal service of staff and trustees who serve the Division.

Employees

New Employees:

All new employees are presented with an Evergreen School Division pin.

Long Service Employees:

Employees shall be recognized for long service as follows:

- After 5 years a “5 year” pin
- After 10 years a “10 year” pin
- After 15 years a “15 year” pin
- And every 5 years thereafter.

Leaving the Employ of the Division:

An employee leaving the Division shall be recognized as follows:

- 5-9 years \$75
- 10-14 years \$150
- 15-19 years \$175
- 20-24 years \$200
- 25-29 years \$225
- 30+ years \$250

Trustees

New Trustees:

All new trustees shall be presented with an Evergreen School Division pin.

Long Service Trustees:

Trustees shall be recognized for long service as follows:

- After 5 years a "5 year" pin
- After 10 years a "10 year" pin
- After 15 years a "15 year" pin
- And every 5 years thereafter.

Leaving the Division:

All trustees leaving the Division shall be recognized as follows:

- After two (2) terms \$150
- After three (3) or more terms \$200