



Trustee Attendance at School Events

Administrative Procedure 4.30

Board Governance Policy Cross Reference:

Legal Reference:

Date Adopted: January 2020

Date Amended:

This is to provide clarity and direction to Principals hosting special public events.

When School Trustees attend such events, it is customary to acknowledge their presence, as well as the School Board's contribution and support to school programming. This would include such school events in the public as: Open House, Awards Ceremonies, Graduations, Concerts, etc.

In advance of the event:

Principal or Lead Teacher for the event will send an invitation, via email, to trustees indicating that they are welcome to attend the event, including any pertinent information about the event, any special seating arrangements etc. Trustees who plan to attend will RSVP. If any trustee has a change of plans or is unable to attend, he/she will email regrets.

During introductory comments (or when/as otherwise appropriate):

Principal or Lead Teacher will publicly welcome, by name, the list of trustees in attendance and acknowledge the contribution and support of the Board of Evergreen School Division.