



AED Checklist  
Administrative Procedure 6.40C

<b>SCHOOL:</b>					<b>SCHOOL YEAR:</b>								
<b>Initial each month once inspection is completed.</b>													
	<b>LOCATION</b>	<b>JULY</b>	<b>AUG.</b>	<b>SEPT.</b>	<b>OCT.</b>	<b>NOV.</b>	<b>DEC.</b>	<b>JAN.</b>	<b>FEB.</b>	<b>MAR.</b>	<b>APR.</b>	<b>MAY</b>	<b>JUNE</b>
1													
2													
3													
4													
5													
6													
7													
<p>INSPECTION STEPS:</p> <ul style="list-style-type: none"> <li>- check unit and accessories for damage, dirt and contamination</li> <li>- clean or replace as necessary</li> <li>- check that battery pack and pads are not past expiration dates</li> <li>- replace batteries as necessary</li> <li>- check ASI flashing green</li> <li>- notify ESD Safety Officer regarding any defective/missing/expired items</li> </ul>													
<b>CARETAKER A:</b>													
I have completed the necessary <b>MONTHLY</b> inspections and have taken action(s) as needed.													
This form must be submitted to <b>ESD Safety Officer</b> by June 30 each year.													
<b>Caretaker A's Signature:</b>													