



EVERGREEN SCHOOL DIVISION 6.40C: AED CHECKLIST

SCHOOL:

Initial each month once inspection is completed.

	LOCATION	J	A	S	O	N	D	J	F	M	A	M	J
1													
2													
3													
4													
5													
6													
7													

INSPECTION STEPS:

- check unit and accessories for damage, dirt and contamination
- clean or replace as necessary
- check that battery pack and pads are not past expiration dates
- replace batteries as necessary
- check ASI flashing green
- notify ESD Safety Officer regarding any defective/missing/expired items

SCHOOL:

HEAD CUSTODIAN:

SCHOOL YEAR:

I have completed the necessary **MONTHLY** inspections and have taken action(s) as needed.

This form must be submitted to **ESD Safety Officer** by June 30 each year.

Head Custodian Signature: