



Suspected Child Abuse Report Administrative Procedure 8.10A

8.0 Safe Schools

This report is intended to:

1. Support you in being prepared when calling CFS with a concern
2. Serve as formal documentation of the concern

About You

Your Name: _____

School: _____ School Phone No.: _____

Position: _____

Who did you talk to at CFS? _____

Date of Report: _____ Time of Report: _____

Child You are Concerned About:

Full Name of Child: _____ Age: _____ Grade: _____

Date of Birth: _____ Gender: _____

Address: _____ Phone: _____

Time of Pickup/Arrival Home: _____

Name/Ages of Siblings (if known): _____

Siblings' Address (if different from parents/guardians): _____

Suspected Abuser:

Name: _____

Address: _____ Phone: _____

Parents/Guardians:

Parent 1 Name: _____

Address: _____ Phone: _____

Parent 2 Name: _____

Address: _____ Phone: _____

Why are you concerned?

Using *CFS Act 17 (2)* below, indicate which of the reasons the child is considered to be in need of protection:

- Is without adequate care, supervision or control;
Is in the care, custody, control or charge of a person
 - Who is unable or unwilling to provide adequate care, supervision or control of the child, or
 - Whose conduct endangers or might endanger the life, health, or emotional well-being of the child, or
 - Who neglects or refuses to provide or obtain medical or other remedial care of treatment necessary for the health or well-being of the child or who refuses to permit such care of treatment to be provided to the child when the care or treatment is recommended by a duly qualified medical practitioner;
- Is abused or is in danger of being abused; including where the child is likely to suffer harm or injury due to child pornography
- Is beyond the control of a person who has the care, custody, control or charge of the child;
- Is likely to suffer harm or injury due to the behaviour, condition, domestic environment or associations of the child or of a person having care, custody, control or charge of the child;
- Is subject to aggression or sexual harassment that endangers the life, health, or emotional well-being of the child;
- Being under the age of 12 years, is left unattended and without reasonable provision being made for the supervision and safety of the child

Disclosure Details

- indicate the date and time of the disclosure
- what was shared with you including any direct quotes from the disclosure
- observations re: how the child looks/is acting
- any other indicators of abuse or neglect that you have noticed

What did CFS say they will be doing next? _____

How are they planning to respond?

Signature of Person Reporting

Date

Signature of School Principal

Date

Notes:

- ◆ Signature of Principal indicates only awareness that the report has been made. It does not indicate that the Principal acts as a co-reporter.
- ◆ In cases where one is uncertain if a report needs to be made, consult with the Agency.
- ◆ Original of this report to be forwarded to Director of Programs and Student Services for confidential storage.