



Emergency Response Plans
 School Building Specifics
 Administrative Procedure 8.34C

(ERP Team Members, “sweep plan”, first aid, etc.)
 (to be completed / updated in September of each year)

These pages are to be posted in a highly visible location in each school/building; preferably on the WHS bulletin board.

SCHOOL/BUILDING:	SCHOOL YEAR:
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SWEEP PLAN FOR SCHOOL/BUILDING	
Area	Staff member responsible

EVACUATION SITE INFO
On site evacuation site(s):
1.
2.
Off - site evacuation site (s):
<i>Where:</i>
<i>Address:</i>
<i>Contact person:</i>
<i>Phone:</i>
<i>Other info:</i>

FIRST AID / CPR		
The following staff have current certification:		
Name	FIRST AID Certified until:	CPR Certified until:
Ex. Bob Brown	May 2020	X
Ex. Sally Smith	May 2020	June 2019

LOCATION OF FIRST AID KITS IN SCHOOL/BUILDING:

1.

2.

3.

First Aid Kits will be maintained by:

LOCATION OF DEFIBRILLATOR(S) IN SCHOOL/BUILDING:

1.

2.

Defibrillator(s) will be maintained by:

LOCATION OF EMERGENCY FLASHLIGHTS(S):

1.

2.

3.

Flashlights will be maintained by:

ERPLAN WAS SHARED WITH SCHOOL/BUILDING STAFF.

Date:

Principal/Manager's Signature: