

Evergreen School Division
8.80 A: Off - Site Activity Proposal


Date submitted:

School:

Teacher-In-Charge:

Grade Level(s) / Group(s):

Number of Students:

What are your tentative plans?

Destination(s) / Location(s):

Activities:

Date(s):

Mode of Transportation:

Adults involved?

Number of Staff:

Number of Volunteers:

Depart School:

Date:

Time:

Depart Destination:

Date:

Time:

Return to School:

Date:

Time:

Estimated costs?

How will these be paid?

Is this trip curricular? Learning outcomes being addressed?

Is this trip co – curricular? Curricular areas being addressed?

Is this trip extra – curricular? Details.

Identify any special risks involved and your plans for them.

Identify any plans for students with special needs.

OTHER:

PRINCIPAL TO COMPLETE THIS SECTION:

	PROPOSAL APPROVED
	PROPOSAL FORWARDED (all high risk activities and overnights must be sent to Superintendent)
	DENIED Reason(s):

Principal's Signature	
Date	

SUPERINTENDENT TO COMPLETE THIS SECTION:

	PROPOSAL APPROVED
	Teacher needs to Submit 8.80 B: Off – Site Activity Detailed Plan by:
	DENIED Reason(s):

Superintendent's Signature	
Date	