



# BECOMING A SCHOOL BUS DRIVER

EVERGREEN SCHOOL DIVISION HAS MULTIPLE OPPORTUNITIES FOR SCHOOL BUS DRIVERS!

## Regular Route Driver

- These positions are posted here: Support Staff Postings (esd.ca)
- Regular Route Drivers work five (5) days per week and operate all days the school is open. They are paid daily and work approximately four (4) hours per day.

## Spare Driver

- Spare Drivers are called to cover routes when a Regular Driver is away. Spare Drivers are also asked to drive for field trips and extra-curricular events when a Regular Driver is unavailable.
- Spare Drivers choose how many hours they are willing to work - there is no guaranteed minimum.

## EVERGREEN BUS DRIVER REQUIREMENTS

To operate a school bus for the Division, you must meet the following requirements:

- Hold a **Class 1F or 2F Driver's Licence** (issued by Manitoba Public Insurance)
- Obtain a **School Bus Operator's Certificate** (issued by Pupil Transportation Unit)

The Division provides training for those interested in becoming school bus drivers. This training is free of charge, but we ask that new drivers come to the course prepared.

## DURING THE COURSE

- Attend the entire course. The classroom session is completed as a group and typically lasts 18-20 hours over the course of a few days.
- The practical component of the training will last another 10-15 hours and will be scheduled directly with our Driver Instructor.

1

2

## PRIOR TO THE COURSE

- Obtain a driver's medical from your local physician.
- Upgrade your licence to a Class 2A (Authorized Instruction). To do this, you will need to contact MPI and complete 2 tests: Class 2 Written Knowledge Test and Written School Bus Knowledge Test.
- Book your Class 2 Road Test with MPI for the earliest available opportunity (wait times can be up to 3 months).

3

4

## AFTER THE COURSE

- Complete your Class 2 Road Test with MPI. The Division will provide training to help you prepare for the test.
- Meet with the Transportation Supervisor to complete your School Bus Operator Endorsement Form and any remaining administrative paperwork.
- Once you have obtained both a valid Class 2F Driver's Licence and your School Bus Operator's Certificate, you are eligible to drive a school bus in Manitoba.

