

EVERGREEN SCHOOL DIVISION BOARD MEETING AGENDA September 6, 2017

4:45 In Camera
6:15 Inaugural / Regular Meeting

EDUCATION SUPPORT CENTRE

Reading of Vision and Mission Statements

Vision

Learning Today to Improve Tomorrow

Mission

Evergreen School Division will engage students in learning to become contributing citizens of a democratic society

1. CALL TO ORDER - Secretary-Treasurer
2. ELECTION OF CHAIRPERSON
3. ELECTED CHAIRPERSON ASSUMES CHAIR
4. ELECTION OF VICE-CHAIR
5. ELECTION OF FINANCE CHAIR
6. a) COMMITTEE INTENTION FORMS SUBMITTED
 - i) 2016-2017 Committee list
 - ii) 2017-18 BLANK Committee list
- b) PROCEDURAL BYLAW
- c) INDEMNITY BYLAW
7. AGENDA
 - 7.01 Notice of New Information
 - 7.02 Adoption of Agenda
8. MINUTES OF LAST BOARD MEETING
 - 8.01 Reading
 - 8.02 Omissions and Errors
 - 8.03 Adoption of Minutes
 - 8.03.1 Minutes from June 7, 2017 Meeting
 - 8.04 Business Arising from Minutes
9. VISITORS AND DELEGATIONS
 - 9.01
10. SCHOOL AND COMMUNITY CONNECTIONS
11. SUPERINTENDENT'S DEPARTMENT REPORTS
 - 11.01 *Secretary-Treasurer*
 - 11.01.1 Secretary-Treasurer's Report
 - a) June 2017 Accounts
 - i) Cheque Summary
 - ii) Cheque List

- b) July 2017 Accounts
 - i) Cheque Summary
 - ii) Cheque List
 - c) Manitoba Schools Insurance 2017-2018 Renewal
 - d) MSBA Membership 2017-2018
 - e) Administrative Procedure 5.60 - Division Asset Disposal
 - f) FRAME Actual Report 2015-2016
- 11.01.2 Manager of Operation's Report

RECOMMENDATIONS:

1. That the June 2017 Accounts in the amount of \$2,000,069.81 (cheque numbers 22301 - 22577 inclusive) be approved.
2. That the July 2017 Accounts in the amount of \$1,627,686.41 (cheque numbers 22578 - 22767 inclusive) be approved.

11.02 *Assistant Superintendent*

- 11.02.1 Assistant Superintendent's Report
 - a) Staffing Report
 - i. Professional Staff
 - ii. Support Staff
 - b) Mature Student Program Brochure
 - c) Divisional Committees & Learning Groups, 2017-18 DRAFT
 - d) Mathematics Instructional Facilitator Administrative Procedure
- 11.02.2 Consultant Reports
 - a)
- 11.02.3 Information Technology Manager's Report

RECOMMENDATIONS:

- 1.

11.03 *Superintendent/CEO*

- a) *Superintendents' Report to Staff*
- 11.03.1 Superintendent/CEO's Report
- 11.03.2 Student Services Coordinator's Report
- 11.03.3 Revised Administrative Procedures
 - a) Resource Teacher Administrative Procedure 2.B.240
 - b) Student Support Worker Administrative Procedure 2.B.297
 - c) Use of School Facilities Administrative Procedure 4.20
- 11.03.4 School Leadership Program 2017-2018
- 11.03.5 Assistant Principal Position Guidelines
- 11.03.6 Annual School Reports to the Community
 - a) Winnipeg Beach School
 - b) Sigurbjorg Stefansson Early School
 - c) Dr. George Johnson Middle School
 - d) Gimli High School
 - e) Riverton Early Middle School
 - f) Riverton Collegiate
 - g) Arborg Early Middle School
 - h) Arborg Collegiate
- 11.03.7 Memo to All Teachers and Principals re Leaves and sub availability
- 11.03.8 Superintendent Department Responsibility/Task Assignment 2017-18

- 11.03.9 Welcome Back letter to staff
- 11.03.10 Cell Phone procedure letter to parents

RECOMMENDATIONS:

1. *To approve the*

12. COMMITTEE REPORTS
 - 12.01 Committee of the Whole Board (In-Camera)
 - 12.02 Finance Committee of the Whole Board
 - 12.02.1
 - 12.03 Division Committee Reports
 - 12.03.1 Evergreen Student Council Report
 - 12.03.2 Evergreen Foundation
 - a) Meeting Minutes - June 20, 2017
 - 12.04 Policy Committee
 - 12.05 Community Connections Committee
 - 12.06 Board Development Committee
 - 12.06.1 *Trustee Conference & Meeting Reports*
 - 12.06.2 Board & Administrator
 - a) July 2017
 - b) August 2017
 - c) September 2017
 - 12.06.3 The Board
 - a) Volume 41 Number 3 & 4
 - b) Volume 41 Number 5 & 6
 - 12.07 Audit Committee
 - 12.07.1
 - 12.08 Liaison & Negotiations Committee
 - 12.08.1
 - 12.09 Ad Hoc Committee Reports
 - 12.09.1
 - 12.10 Trustee Reports
 - 12.10.1

13. OTHER BUSINESS
 - 13.01 Board Calendar
 - 13.02 Grad dates for 2018
 - 13.03 Turning Leaf "Manitoba Little Big Shots" request
 - 13.04 SSES Playground
 - a) SSES Playground Update
 - b) SSES Playground Fundraising

14. CORRESPONDENCE AND INFORMATION PACKAGE

14.01 MSBA

- 14.01.1 Memo: Referral to MSBA Executive of 2012 Policies to be Archived
- 14.01.2 Memo: Recent MSBA Timeframes and Deadlines
- 14.01.3 MSBA Call for Nominations and Resolutions
- 14.01.4 Memo: Soccer Net Safety
- 14.01.5 MSBA E-Bulletin
- 14.01.6 Safe Schools Manitoba
- 14.01.7 Frontier School Division Special Announcement

14.02 OTHER CORRESPONDENCE AND INFORMATION

- 14.02.1
- 14.02.2
- 14.02.3

TRUSTEE READING

- TR-1 News From the Board - June 7, 2017
- TR-2
- TR-3

TRUSTEE CORRESPONDENCE (letters to)

- TC-1 Teachers
- TC-2 Teacher
- TC-3 Principal
- TC-4 Parent
- TC-5 Parent
- TC-6 Parent

PERUSAL ITEMS

- o Thank you card
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15. ITEMS FOR NEXT AGENDA

16. QUESTION PERIOD

17. ADJOURNMENT