

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE EVERGREEN SCHOOL DIVISION HELD AT GIMLI, TUESDAY, April 15<sup>th</sup>, 2025, AT 7:00 P.M. AT THE EVERGREEN SUPPORT CENTRE**

**MEMBERS PRESENT:** Sandra Davies (Chair), Jillian Yorga, Dianna Auer, Gladys Kohler, Penny Helgason, Amanda Mosher,

**MEMBERS ABSENT:** Colette Banks

**ADMINISTRATION:** Mr. Hill, Superintendent, Mr. Moore, Secretary - Treasurer

In accordance with the revised procedure by-law, all motions have a recorded vote. The recording occurs by noting on each motion those trustees opposed, abstained or absent. When no trustees are recorded it represents a unanimous vote.

**1. ADOPTION OF AGENDA:**

1a.    **MOVED BY:**                                   Trustee Kohler  
          **SECONDED BY:**                           Trustee Mosher

That the agenda be adopted as distributed.

CARRIED

**2. MINUTES OF LAST BOARD MEETING:**

**ADOPTION OF MINUTES:**

2a.    **MOVED BY:**                                   Trustee Yorga  
          **SECONDED BY:**                           Trustee Auer

That the minutes from the Regular Meeting held on March 18<sup>th</sup>, 2025, be adopted as distributed.

CARRIED

**3. VISITORS AND DELEGATIONS:**

Paul Magnan, Trustee from Sunrise School Division, Region 3 MSBA Representative.  
Jessica Vandersteen – Vice-Principal at Arborg Early Middle School  
Nicole Young- Principal at Dr George Johnson Middle School  
Randy Semenek - Principal at Riverton Early Middle School  
Paul Bailey - Principal at Sigurborg Stefansson Early School  
Crystal MacDonald - Principal at Winnipeg Beach School

**4. SUPERINTENDENT'S DEPARTMENT REPORTS:**

4a.    **MOVED BY:**                                   Trustee Helgason  
          **SECONDED BY:**                           Trustee Mosher

That the Board approve the Superintendent's Department Reports.

CARRIED

4b.     MOVED BY:                                     Trustee Auer  
          SECONDED BY:                               Trustee Mosher

That Board approve the March cheque listing for the operating account cheques 31519 to 31556 inclusive which total \$156,461.04 and electronic funds transfer which total \$774,630.69 and the electronic funds transfer from payroll account in March which total \$990,435.84.

CARRIED

**5.     COMMITTEE REPORTS**

**COMMITTEE of the WHOLE BOARD (In-Camera) RECOMMENDATION:**

5a.     MOVED BY:                                     Trustee Yorga  
          SECONDED BY:                               Trustee Kohler

Motion that the Board approve leave request by Employee 14902.

CARRIED

**FINANCE COMMITTEE RECOMMENDATION:**

5b.     MOVED BY:                                     Trustee Davies  
          SECONDED BY:                               Trustee Auer

Motion that the Board approve the 2025 Special Levy in the amount of \$14,920,280 and the Fiscal 2026 Budget in the amount of \$28,293,059.

CARRIED

**ADVOCACY and PUBLIC RELATIONS COMMITTEE RECOMMENDATION:**

5c.     MOVED BY:                                     Trustee Helgason  
          SECONDED BY:                               Trustee Yorga

Motion: That the Board Chair send acknowledgements to MSBA representatives, Sandy Nemeth, Josh Watt, Alan Campbell and Leah Klassen, congratulating them on their accomplishments.

CARRIED

5d.     MOVED BY:                                     Trustee Helgason  
          SECONDED BY:                               Trustee Kohler

Motion: That the Board approve the use of a meeting reflection template to be used by trustees at the end of each board meeting. The template lists the sound bite questions.

CARRIED

5e.     MOVED BY:                                     Trustee Helgason  
          SECONDED BY:                               Trustee Yorga

Motion: That the Board approves the PR & Advocacy Committee to create content on behalf of the board to be shared on the Divisions Facebook.

CARRIED

**POLICY COMMITTEE RECOMMENDATION:**

5f. MOVED BY: Trustee Kohler  
 SECONDED BY: Trustee Helgason

Motion: That the Board approve the modification of Policy 6 - System Goals and Indicators of Success, to change the last paragraph, point 2 by removing the word "register" and replacing with "summary".

CARRIED

5g. MOVED BY: Trustee Kohler  
 SECONDED BY: Trustee Auer

Motion: That the Board approve the modification of Policy 13 - General Executive Constraint/Decision Making Matrix to add a bullet in front of the statement "Significant changes to Programming". Superintendent Hill to determine if an Admin Procedure is needed to govern schools/division in the decision process to apply for grants.

CARRIED

5h. MOVED BY: Trustee Kohler  
 SECONDED BY: Trustee Yorga

Motion: That the Board approve the modifications of the Committee Terms of Reference for all Committees, excluding the Negotiation and Finance Committee, to indicate that the Committee Chair sends the Meeting Agenda to Superintendent and Secretary Treasurer three (3) working days before the meeting.

CARRIED

**SCHOLARSHIP COMMITTEE RECOMMENDATION:**

5i. MOVED BY: Trustee Auer  
 SECONDED BY: Trustee Helgason

Motion: That the phrase Healthy Lifestyle be removed from the Sophomore University Scholarship criteria.

CARRIED

5j. MOVED BY: Trustee Auer  
 SECONDED BY: Trustee Helgason

Motion: That the Post Secondary Education criteria be modified to indicate "2nd" year of undergraduate degree at a university.

CARRIED

5k. MOVED BY: Trustee Auer  
 SECONDED BY: Trustee Mosher

Motion: That the Board approve the creation of the Trade and Technical Vocational Scholarship as per the identified description and criteria.

CARRIED

**EMPLOYEE RECOGNITION COMMITTEE RECOMMENDATION:**

5l. MOVED BY: Trustee Kohler  
 SECONDED BY: Trustee Auer

Motion: That the Board approve the April 14<sup>th</sup> committee meeting minutes.

CARRIED

**6. CORRESPONDENCE AND INFORMATION PACKAGE:**

6a. MOVED BY: Trustee Yorga  
SECONDED BY: Trustee Kohler

That the Correspondence & Information Package be received.

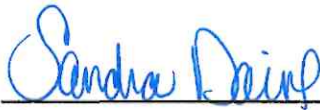
CARRIED

**7. ADJOURNMENT:**

7a. MOVED BY: Trustee Mosher

That the meeting be adjourned at 8:22 p.m.

CARRIED



Chairperson



Secretary-Treasurer

## Superintendent Report to the Board – April 15, 2025

### 5.1 Superintendent Report

1. Welcome Early/Middle School Principals – Literacy Growth and Next Steps

Principals will share some examples of their successes and next steps with early literacy/ reading.

2. Student Services Review Week of March 17

MEECL has every division on a 3-year cycle to review student services programming. We hosted 2 staff from the department over the course of several days as they met with me and our divisional student services staff, and then visited 3 schools to observe programming for special needs students in action and speak to school teams. We will receive feedback and any recommendations in a follow up meeting in late May. The department representatives shared many positive comments about our planning and programming while they were here.

3. Visit from Peguis – March 20

After Evergreen was featured in the Winnipeg Free Press I was contacted by Shawna Spence, the Superintendent of the Peguis Education Authority. She was hoping to learn more about our work in literacy instruction and intervention – I invited her to come with a team and have a look and meet with our staff and we were happy to host on March 20<sup>th</sup>. We look forward to continuing to share our experience and learn from other school divisions in our priority areas.

4. MSBA Annual General Meeting and Convention March 20, 21

It was exciting to see the impact of our board's advocacy at a provincial level: your resolutions from last year and the updated, emergent resolution this year succeeded in compelling important action in education for our province. I think our school communities will be proud to know that your work to encourage MSBA to establish something like a code of conduct for member boards is a sign of your commitment to embracing diversity in our school communities. Your resolution to support faculty of education students with access to learning about structured literacy will encourage positive changes to reading instruction and intervention beyond the borders of Evergreen.

5. Classroom Walk-throughs at REMS on March 27

Principals and I visited REMS for our regular walk-through and debriefing on March 27<sup>th</sup>. It was really inspiring to see teachers trying some of the classroom strategies that they've learned about in early dismissal sessions. Students were engaged and learning!

6. ONlit presentation March 27

I co-presented, with Jess Worden, an evening online session with ONlit – a literacy organization funded by the Ontario Ministry of Education ( [www.ONlit.org](http://www.ONlit.org) ). I was invited to share Evergreen's

implementation story re: structured literacy to correspond to a chapter in a book called, "Harnessing the Science of Learning" by Dr. Nathaniel Swain, Senior Lecturer at La Trobe University in Australia.

7. On the Horizon:

Principal Planning Retreat – April 28,29: we're lucky to have been able to have Dr. Zach Groshell join us and we'll be talking about the evolution of "My Evergreen Classroom... 2.0" and some high yield teaching strategies in keeping with what we've learned this year on our class visits.

Meeting with Municipal reps – May 5<sup>th</sup>

'Southern' School Walk-throughs – May 9<sup>th</sup>

8. Upcoming Professional Development:

April 26, 27: We'll have a team of teachers attending the Literacy and Learning Conference hosted in Toronto by the International Dyslexia Association of Ontario. Among the speakers there is Dr. Stephanie Stollar (<https://www.readingscienceacademy.com/pages/about-us>) who shares evidence-based advice on making the most of a tiered system of support to enhance literacy learning.

June 2-5: We're very fortunate to welcome Tom Sherrington (<https://teacherhead.com/>), author of two key resources we've been using: Rosenshine's Principles in Action, and Teaching Walkthrus (<http://www.walkthrus.co.uk/>) – these works provide step-by-step breakdowns of high leverage teaching strategies. Tom will be working with our Principals and our early career teachers while he is here.

June 6, 7: We have a team of teachers attending the ResearchEd Canada event in Toronto. This is a conference that features a variety of sessions about evidence-based practice for teachers.

The board's support of these Professional Development investments ensures that our staff have high quality learning opportunities that they can trust will help them with our pursuit of our division plan priorities and goals.

9. Additional recent highlights:

- Routine check-in day with all Principals – March 24
- Scholarship committee March 26;
- Policy Committee April 9;
- PR/Advocacy Committee Meeting April 10;
- MASS Leadership Development session Evening of April 10 re: Crisis Communication;
- MSBA Advisory Committee Meeting (remote) on Provincial Bargaining Monday 14<sup>th</sup>
- Staff Recognition event committee April 14.

**Secretary Treasurer Report  
Apr 15<sup>th</sup>, 2025**

**Review 2024-25 Financials as of Mar 31<sup>th</sup> 2025.**

**Funding Announcements from the Province.**

**Cheques**

Please find March payment recap.

Recommendation: That Board approve the March cheque listing for the operating account cheques **31519** to **31556** inclusive which total \$156,461.04 and electronic funds transfer which total \$774,630.69 and the electronic funds transfer from payroll account in March which total \$990,435.84.

**Accounts Receivable**

As of March 31, 2025 ESD had accounts receivable outstanding of \$156,942.23. These have been analyzed and are deemed collectible.

**Meetings / Correspondence**

- ACI School Level Scholarship Meeting
- KEV Group Presentation – Update on School Cash
- ACI Boiler Replacement meetings
- MSBA Conference
- Gimli Band Boosters
- RM of Gimli – Daycare Building
- Trustee Meetings – Policy Committee, PR Advisory Committee, Evergreen Appreciation Committee