

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE EVERGREEN SCHOOL DIVISION HELD AT GIMLI, TUESDAY, October 1<sup>st</sup>, 2024, AT 6:32 P.M. AT THE EVERGREEN SUPPORT CENTRE**

**MEMBERS PRESENT:** Sandra Davies (Chair), Dianna Auer, Jillian Yorga, Amanda Mosher, Gladys Kohler, Colette Banks,

**MEMBERS ABSENT:** Penny Helgason

**ADMINISTRATION:** Mr. Hill, Superintendent, Mr. Moore, Secretary - Treasurer

In accordance with the revised procedure by-law, all motions have a recorded vote. The recording occurs by noting on each motion those trustees opposed, abstained or absent. When no trustees are recorded it represents a unanimous vote.

**1. ADOPTION OF AGENDA:**

1a.    **MOVED BY:**                            Trustee Banks  
          **SECONDED BY:**                    Trustee Yorga

That the agenda be adopted as distributed.

CARRIED

**2. MINUTES OF LAST BOARD MEETING:**

**ADOPTION OF MINUTES:**

2a.    **MOVED BY:**                            Trustee Kohler  
          **SECONDED BY:**                    Trustee Mosher

That the revised minutes of the regular meeting held on Tuesday, September 3<sup>rd</sup>, 2024, be adopted as distributed.

CARRIED

2b.    **MOVED BY:**                            Trustee Banks  
          **SECONDED BY:**                    Trustee Kohler

That the minutes of the regular meeting held on Tuesday, September 17<sup>th</sup>, 2024, be adopted as distributed.

CARRIED

**3. VISITORS AND DELEGATIONS:**

Jay Ewert (Evergreen Teachers Association) via teams

**4. SUPERINTENDENT'S DEPARTMENT REPORTS:**

4a. MOVED BY: Trustee Kohler  
SECONDED BY: Trustee Auer

That the Board approve the Superintendent's Department Reports.

CARRIED

4b. MOVED BY: Trustee Mosher  
SECONDED BY: Trustee Auer

That Board approve the September cheque listing for the operating account cheques **31224** to **31267** inclusive which total \$95,624.35 and electronic funds transfer which total \$489,861.67 and the electronic funds transfer from payroll account in September which total \$936,209.56.

CARRIED

4c. MOVED BY: Trustee Kohler  
SECONDED BY: Trustee Yorga

Motion to approve transfer of Fraserwood Land from the Fraserwood Sports Club for \$1.00, as per contract.

CARRIED

**5. COMMITTEE REPORTS:**

Nothing to report.

**6. CORRESPONDENCE AND INFORMATION PACKAGE:**

6a. MOVED BY: Trustee Mosher  
SECONDED BY: Trustee Yorga

That the Correspondence & Information Package be received.


CARRIED

**8. ADJOURNMENT:**

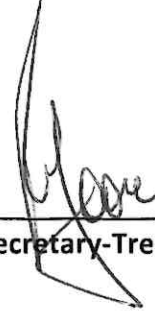
8. MOVED BY: Trustee Mosher

That the meeting be adjourned at 7:04 p.m.

CARRIED



Chairperson



Secretary-Treasurer

## Superintendent Report to the Board

October 1, 2024

### 5.1 Superintendent Report

#### 1. Strong Beginnings

Last week our K-8 schools hosted “strong beginnings.” This allows teachers to have 1 on 1 time with students for relationship-building and specialized assessments. The data generated at strong beginnings constitutes some of the important baseline data we need and helps to inform our instruction and interventions for the subsequent 6 to 8 weeks.

#### 2. School Support Session (for more key instructional leadership dates, see *Principal Dates 2024.2025*)

We held our first “School Support Session” on Sept 24.

This is a monthly meeting of school teams (Principal, along with Tier 1 Resource teacher), facilitated by Jessica Worden, during which we review school and division data related to our Education plan.

We also inserted an hour of professional learning during the meeting, which featured an online session with Molly Blakely (one of the excellent presenters at the National Institute for Direct Instruction in Oregon this summer). Ms. Blakely spoke about how to maximize instructional time in the classroom through 3 key levers:

Effective Classroom Management

Effective Instructional Practice for Student Engagement

Success Rates – assessing for mastery

School Teams each created a short-term action plan based on their data and conversations with next steps to guide their continuous improvement efforts back at their respective schools.

In the afternoon on these meeting days we have the level-specific Principals meet in the afternoon with me, while Tier 1 Resource teachers meet with Jessica for additional professional learning and collaboration.

#### 3. Superintendent – Principal Check-ins (for more key instructional leadership dates, see *Principal Dates 2024.2025*)

I held the first of my monthly day of check-ins with each Principal last week. I’ve scheduled these in response to feedback from Principals last year to ensure that there is dedicated time for us to talk through Principal progress on professional growth plans and problems of practice.

#### 4. NDP Caucus Luncheon

I was invited and attended a luncheon in Gimli on Sept 25 hosted by the Gimli Mayor and Council to welcome the NDP provincial caucus who held their planning retreat in Gimli last week. It was a great opportunity to hear about the intentions for development and collaboration between municipal and provincial governments and to informally share some of the work we’re doing in Evergreen.

**Secretary Treasurer Report**  
**Oct 1<sup>st</sup>, 2024**

**Fraserwood Land**

Lawyer requested the following motion be made by the board:

Motion to approve transfer of Fraserwood Land from the Fraserwood Sports Club for \$1.00, as per contract.

**Cheques**

Please find September cheque register and related transfers attached for your information.

Recommendation: That Board approve the September cheque listing for the operating account cheques **31224** to **31267** inclusive which total \$95,624.35 and electronic funds transfer which total \$489,861.67 and the electronic funds transfer from payroll account in September which total \$936,209.56.

**Accounts Receivable**

As of September 30, 2024 ESD had accounts receivable outstanding of \$24,151.86. These have been analyzed and are deemed collectible.

**Meetings / Correspondence**

- High School Principals (Band) & Secretaries (student count)
- Vendors: Atrieve (Invoice Entry) and KEV Group (school cash online)
- Existing and New Auditors

**Total Enrollment by School**

Enrollment from schools as of Sept 30 2024 unaudited (2023 amounts)

WBS - 146 (153)

SSES - 211 (235)

ACI - 115 (108)

AEMS - 260 (238)

DGJMS - 233 (198)

GHS - 285 (290)

RCI - 70 (74)

REMS - 153 (152)

Total = 1473 (1448)