

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE EVERGREEN SCHOOL DIVISION HELD AT GIMLI, TUESDAY, December 3<sup>rd</sup>, 2024, AT 6:30 P.M. AT THE EVERGREEN SUPPORT CENTRE**

**MEMBERS PRESENT:** Sandra Davies (Chair), Colette Banks, Jillian Yorga, Dianna Auer, Gladys Kohler, Penny Helgason

**MEMBERS ABSENT:** Amanda Mosher,

**ADMINISTRATION:** Mr. Hill, Superintendent, Mr. Moore, Secretary - Treasurer

In accordance with the revised procedure by-law, all motions have a recorded vote. The recording occurs by noting on each motion those trustees opposed, abstained or absent. When no trustees are recorded it represents a unanimous vote.

**1. ADOPTION OF AGENDA:**

1a.    **MOVED BY:**                      Trustee Kohler  
         **SECONDED BY:**              Trustee Yorga

That the agenda be adopted as distributed.

CARRIED

**2. MINUTES OF LAST BOARD MEETING:**

**ADOPTION OF MINUTES:**

2a.    **MOVED BY:**                      Trustee Helgason  
         **SECONDED BY:**              Trustee Auer

That the minutes from the Regular Meeting held on November 19, 2024, be adopted as distributed.

CARRIED

2b.    **MOVED BY:**                      Trustee Banks  
         **SECONDED BY:**              Trustee Auer

That the minutes from the Special Meeting held on November 29, 2024, be adopted as distributed.

CARRIED

**3. VISITORS AND DELEGATIONS:**

No visitors or delegations.

**4. SUPERINTENDENT'S DEPARTMENT REPORTS:**

4a. MOVED BY: Trustee Kohler  
SECONDED BY: Trustee Yorga

That the Board approve the Superintendent's Department Reports.

CARRIED

4b. MOVED BY: Trustee Banks  
SECONDED BY: Trustee Helgason

That Board approve the November cheque listing for the operating account cheques 31340 to 31418 inclusive which total \$175,995.80 and electronic funds transfer which total \$906,055.34 and the electronic funds transfer from payroll account in November which total \$1,384,362.87.

CARRIED

4c. MOVED BY: Trustee Kohler  
SECONDED BY: Trustee Banks

That Board approve an Early Notice Incentive for permanent teachers, to increase the incentive amount to \$2500 by January 6, 2025 and an amount of \$1000 by February 28th, 2025.

CARRIED

4d. MOVED BY: Trustee Yorga  
SECONDED BY: Trustee Auer

That Board approve Borrowing By-Law 1/24 for first reading.

CARRIED

## 5. COMMITTEE REPORTS:

**COMMITTEE of the WHOLE BOARD (In-Camera) RECOMMENDATION:**

5a. MOVED BY: Trustee Yorga  
SECONDED BY: Trustee Kohler

That the Board approve leave request by Employee #13031.

CARRIED

**BOARD DEVELOPMENT COMMITTEE RECOMMENDATION:**

5b. MOVED BY: Trustee Banks  
SECONDED BY: Trustee Yorga

That the Board approve the Superintendent to contact Provincial Government / Elections Manitoba to determine if an exception to PSA regs re: trustee representation to consider whether a version of a 'Ward 1A and 1B' could be approved, ensuring a rep from each of Riverton and Arborg.

CARRIED

**6. CORRESPONDENCE AND INFORMATION PACKAGE:**

6a. MOVED BY: Trustee Helgason  
SECONDED BY: Trustee Kohler

That the Correspondence & Information Package be received.

CARRIED

**7. ADJOURNMENT:**


7a. MOVED BY: Trustee Auer

That the meeting be adjourned at 7:27 p.m.

CARRIED

Sandra Oam

**Chairperson**

  
Secretary-Treasurer

**Secretary-Treasurer**

## **Superintendent Report to the Board**

December 3, 2024

### **5.1 Superintendent Report**

#### **1. Early Notice Incentive**

Seeking a motion from the Board to approve an Early Notice Incentive for permanent teachers, with a slight adjustment to increase the incentive amount to \$2500 by January 6, 2025 and an amount of \$1000 by February 28<sup>th</sup>, 2025.

This incentive for teachers who announce their departure in advance has proven very helpful in preparing for teaching hiring.

#### **2. Continuous Improvement Report**

Representatives from MEECL's Continuous Improvement Branch met with me and our Learning Coordinator re: our most recent report on Continuous Improvement for School Year 2023-2024. MEECL is gathering information from each division to inform some potential changes to the cycle of reporting in the future. We received positive feedback on our planning and reporting cycles.

#### **3. School Support Sessions**

We hosted our third session of school 'data teams' on November 26<sup>th</sup> at RCI. Schools reviewed school-specific data in writing and ELA with reference to our 23-28 Education plan. We engaged in collaborative conversations and each school made an action plan of next steps.

#### **4. Superintendent Check-ins with Principals**

On November 25<sup>th</sup>, I held my monthly check-ins with all principals to talk about the year's progress, action / growth planning, and their career trajectory. These productive conversations help with on-time problem-solving and also generate lots of proactive thinking and conversation about the future of leadership in the school division.

#### **5. School Grade Reconfiguration**

We had our final parent info nights in Gimli on November 18<sup>th</sup> and Winnipeg Beach on November 20<sup>th</sup>. Parents were invited to raise questions, and in Gimli also had the opportunity for a tour. We've begun to plan the necessary changes to building set up in keeping with the moves for next fall. Our leaders in Operations met with Ron and I last week and we are liaising with Principals to set priorities so that we can begin any necessary work right away.

**6. Board of Trustees 'northern' School Tour**

It was a pleasure to tour our schools in Arborg and Riverton with our Board on November 20<sup>th</sup>. These tours provide the Board with a direct look at the day-to-day experience in our schools. Thanks to all staff and students for the warm welcome!

**7. Indspire conference, November 21, 2024**

Staff members Kelly Milne (Indigenous Ed Consultant) & Britney Morrish (SLP) presented on: *Equity Through Structured Literacy: Empowering Indigenous Students* highlighting our work to ensure equitable literacy outcomes for Indigenous Learners. I was able to attend their session which was very highly subscribed. They are receiving follow up calls from participants interested in learning more about our work.

**Secretary Treasurer Report**  
**Dec 3<sup>rd</sup>, 2024**

**Borrowing By-Law 1/24**

Motion: That the Board approve Borrowing By-Law 1/24

**Cheques**

Please find November cheque register and related transfers attached for your information.

Recommendation: That Board approve the November cheque listing for the operating account cheques **31340 to 31418** inclusive which total \$175,995.80 and electronic funds transfer which total \$906,055.34 and the electronic funds transfer from payroll account in November which total \$1,384,362.87.

**Accounts Receivable**

As of November 30, 2024 ESD had accounts receivable outstanding of \$52,131.21. These have been analyzed and are deemed collectible.

**Meetings / Correspondence**

- WBS Parent Meeting
- Louis Riel School Division and Red River College – Setup STEAM Mtg
- Gimli Children's Centre Director – After school program
- Trustee School Visits – AEMS, ACI, REMS, RCI
- Meeting with RM of Gimli about placement of new Child Care building
- PowerSchool SIS Demo
- MSBA Meeting to Review MTS Agreement
- Trustee Meetings – Board Development and Fall Planning Session
- Province – Accessibility Legislation
- Existing and New Auditors