**Draft Minutes of Dr George Johnson Middle School**

**Parent Advisory Council Meeting, Monday, January 16, 2017**

1) Call to Order at 6.36 pm

2) In Attendance: Kim Malchuk, Sandra Litwin, Jim Gibbs, Reneé Artimowich, Karen Debraga, Brent Johnson and Pam Einarson

3) Approval of the Agenda: Motion to accept made by Kim, seconded by Pam.

4) Approval of November Minutes: Motion to accept made by Kim, seconded by Renee.

5) Additions to the Agenda: School Website.

6) Old Business

* **Funtastic Fridays:**

Feedback on cookies instead of ice cream was not positive. Council agreed to keep it simple – pizza & a drink. Kim will contact Lois to let her know of change going forward.

* **Canteen for Sporting Events:**

Kim sent email to faculty explaining that PAC will not be manning canteen for special sporting events. Pam commented that teachers/coaches completely understood decision.

* **Signing Authority:**

Noventis now has Sandra and Kim as authorized signers on PAC account.

7) New Business

* **Classroom Sporting Baskets Inventory**:

Robert did not have time to go on roof to retrieve sporting items. *We will table items purchased by Dianna (budget of $250) until March meeting.*

* **Trophy Case**:

We need to get a design for the case before approaching vendors to quote/build. Jim will contact REMS to find out who built their case and Pam said that she will put out the word to KBL and Tony Michaluk as possibilities. Kim mentioned that Netley Creek Hutterite Colony should be in the running because they are quality carpenter’s and efficient.

* **PAC – Hot Lunch/Staff Appreciation Week:**

Kim suggested that PAC offer students a hot lunch in February 17th (Chili, bun and drink) the same week we will run Staff Appreciation Week. Kim will contact Lois to let her know that pizza will not be required for February.

* **School Website**

Kim asked about the updating of PAC information on school website (also mentioned that staff page is also out of date). Kim will forward all PAC minutes, agenda’s and treasurer’s report (as these are all public records and should be made available to all parents) to Jim.

8) Treasures Report.

* **November Report** will reflect transferred funds as proposed from Dianna to the General Fund. Remainder of activity will show expenses for BP, Canteen and Fundraising account. A lot of activity in the Craft Fair fund with majority being deposits.
* **December Report** – majority of activity was expenses and small deposits from Xmas Concerts and Breakfast donation received.
* Kim proposed transferring $2000 from Canteen and $4,177.64 from Craft Fair to General Fund. Motion to accept by Sandra, Renee seconded.

9) Administration

* Jim reviewed all upcoming programs taking place in January through to Spring and they are as follows:
	+ Self Harm (Jan 20)
	+ Teen Talk (Jan 25)
	+ Folklorama (Whole School Feb.)
	+ Robotics Workshop (Grade 5)
	+ Career Explorations Day RRCC (Grade 6)
	+ 3D Printing (Grade 7 & 8)
	+ Live Different Presentation (Whole School)

10) Teachers Report.

* Pam expressed hers and the rest of the teacher’s genuine appreciation for all the efforts of PAC, how the kids were incorporated in helping get ready for the Craft Fair (artwork/baskets) and for supporting the Accelerated Reading Program and how important this program is for the students. Suggestion made on how we can approach the parents who have multiple kids in school when it comes to donations (baskets vs gift cards, etc). Keep this in mind when approaching parents for next year.
* Kim did express that we do try to be respectful of what we are asking from our parents and we are quite thrilled that for the remainder of this year PAC will NOT be doing any other fundraising to give parents a break.

11) School Board Report.

* Brent mentioned that they are in budget mode and that until the Government hands down their budget business will be pretty much status quo and should have no big surprises.
* Brent suggested that to handle the canteen situation, perhaps the school could create an “Entrepreneurial Program” that would focus on running a small business. This would be a great springboard for kids who want to learn how to run a small business.
* Both Brent and Pam expressed that PAC should not be so hard on ourselves when it comes to saying “no” to things like running a canteen or not at Xmas fairs or for sporting events. With the numbers of parents not being able to commit to PAC because they have other things they are attending to (other committees/sporting events, etc) and to remember that we can only do what we can do.

12) Next Meeting: Monday March 20, 2017 at 6.30pm.

13) Adjourned approximately: 7:50 pm.

14) Staff Appreciation Week will be February 13-17th and budgeting $125 for treats. Karen accepted this motion, Sandra seconded. Hot Lunch will be the Friday of this week (Feb 17th) and a proposed budget of maximum $500 to purchase ingredients for lunch was accepted by Karen and seconded by Sandra.