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| <b>POLICY:</b>  | <b>17</b>   |
| <b>SUBJECT:</b> | <b>ASSETS</b>   |
| Date Adopted:   | September 2006  |
| Date Amended:   | November 2015, April 2017, January 2019, January 2025 |
| Date Reviewed:  | <b>January 2026</b>                                   |
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The Evergreen School Division shall operate in ways which protect and maintain its assets.

Consequently, the Superintendent/CEO shall:

1. Adhere to provincial requirements.
2. Protect against theft, casualty and liability losses to the Board, staff, or school division itself through proper insurance.
3. Not allow uninsured personnel access to material amounts of funds.
4. Not knowingly expose the school division, the Board or its staff to claims of liability.
5. Maintain a safe and efficient transportation system.
6. Not acquire, encumber, or dispose of school division real property (land and any permanent fixtures on it) without the prior approval of the Board and the Province of Manitoba, if required.