

**EVERGREEN SCHOOL DIVISION
BOARD MEETING AGENDA
OCTOBER 1, 2024
6:30 PM – Division Office**

5:30 In-Camera

6:30 Regular Meeting

1. READING OF TREATY LANDS ACKNOWLEDGEMENT

"We acknowledge the traditional territory Evergreen School Division resides upon as Treaty One and Treaty Two territory and the Homeland of the Red River Metis.

We honour our partnership with Indigenous peoples and respect the gifts of history, culture and language of the original peoples. We commit to moving forward in partnership with Indigenous peoples and communities in a spirit of collaboration and reconciliation."

2. READING OF VISION AND MISSION STATEMENTS

Vision

Learning today to improve tomorrow.

Mission

Evergreen School Division will engage students in learning to become contributing citizens of a democratic society.

3. WELCOME TO GUESTS

4. AGENDA

4.1 Adoption of the Agenda

5. MINUTES OF THE LAST BOARD MEETING

5.1 Reading

5.2 Omissions and Errors

5.3 Adoption of Minutes

a) Revised Minutes from the Regular Meeting held September 3, 2024

b) Minutes from the Regular Meeting held September 17, 2024

6. SUPERINTENDENT'S DEPARTMENT REPORTS

6.1 Superintendent Report

i. Principal Dates 2024-2025

a) **Staffing Reports**

- Professional

- Support

- Operations

6.2 Timed item: Presentations

6.3 Secretary-Treasurer Report

7. COMMITTEE REPORTS

7.1 Committee of the Whole Board (In-Camera)

7.2 Education Committee of the Whole Board

7.3 Finance Committee of the Whole Board

7.4 Board Development Committee

7.5 Audit Committee

7.6 Negotiations Committee

7.7 Advocacy and Public Relations Committee

7.8 Policy Committee

7.9 Scholarship Committee

7.10 Employee Recognition Committee

7.11 Trustee Reports/Motions for Consideration

8. CORRESPONDENCE AND INFORMATION PACKAGE

a) MSBA

- i. E-News - September 25, 2024

b) Media

- i. Advocacy organization loses charitable status
- ii. WSD leader seeks pause on school fundraisers

c) Manitoba Education Correspondence

- i. Half Mastings
- ii. Half Mastings - Passing of Grand Chief Merrick
- iii. Introducing Inaugural Commissioner Designate
- iv. Nutrition Report
 - Nutrition Report Template 2023-2024
- v. After Hours Contact Information
- vi. Small Class Sizes Reporting Requirement
 - Class Size Reporting Template
- vii. Suspension Letter
 - Suspension Data Template
- viii. School Support Staff Recognition Week
 - Proclamation
- ix. Special Language Credit Option - Communications Fall 2024

9. MEETING HIGHLIGHTS

10. ADJOURNMENT

11. AVAILABILITY FOR QUESTIONS

Superintendent Report to the Board

October 1, 2024

5.1 Superintendent Report

1. Strong Beginnings

Last week our K-8 schools hosted “strong beginnings.” This allows teachers to have 1 on 1 time with students for relationship-building and specialized assessments. The data generated at strong beginnings constitutes some of the important baseline data we need and helps to inform our instruction and interventions for the subsequent 6 to 8 weeks.

2. School Support Session (for more key instructional leadership dates, see *Principal Dates 2024.2025*)

We held our first “School Support Session” on Sept 24.

This is a monthly meeting of school teams (Principal, along with Tier 1 Resource teacher), facilitated by Jessica Worden, during which we review school and division data related to our Education plan.

We also inserted an hour of professional learning during the meeting, which featured an online session with Molly Blakely (one of the excellent presenters at the National Institute for Direct Instruction in Oregon this summer). Ms. Blakely spoke about how to maximize instructional time in the classroom through 3 key levers:

Effective Classroom Management

Effective Instructional Practice for Student Engagement

Success Rates – assessing for mastery

School Teams each created a short-term action plan based on their data and conversations with next steps to guide their continuous improvement efforts back at their respective schools.

In the afternoon on these meeting days we have the level-specific Principals meet in the afternoon with me, while Tier 1 Resource teachers meet with Jessica for additional professional learning and collaboration.

3. Superintendent – Principal Check-ins (for more key instructional leadership dates, see *Principal Dates 2024.2025*)

I held the first of my monthly day of check-ins with each Principal last week. I’ve scheduled these in response to feedback from Principals last year to ensure that there is dedicated time for us to talk through Principal progress on professional growth plans and problems of practice.

4. NDP Caucus Luncheon

I was invited and attended a luncheon in Gimli on Sept 25 hosted by the Gimli Mayor and Council to welcome the NDP provincial caucus who held their planning retreat in Gimli last week. It was a great opportunity to hear about the intentions for development and collaboration between municipal and provincial governments and to informally share some of the work we’re doing in Evergreen.

Secretary Treasurer Report
Oct 1st, 2024

Fraserwood Land

Lawyer requested the following motion be made by the board:

Motion to approve transfer of Fraserwood Land from the Fraserwood Sports Club for \$1.00, as per contract.

Cheques

Please find September cheque register and related transfers attached for your information.

Recommendation: That Board approve the September cheque listing for the operating account cheques **31224** to **31267** inclusive which total \$95,624.35 and electronic funds transfer which total \$489,861.67 and the electronic funds transfer from payroll account in September which total \$936,209.56.

Accounts Receivable

As of September 30, 2024 ESD had accounts receivable outstanding of \$24,151.86. These have been analyzed and are deemed collectible.

Meetings / Correspondence

- High School Principals (Band) & Secretaries (student count)
- Vendors: Atrieve (Invoice Entry) and KEV Group (school cash online)
- Existing and New Auditors